

## MASTER PLUMBER EXAMINATION – IMPORTANT INFORMATION

### **Minimum requirements for Master Plumber examination:**

- Must be currently licensed as a Journeyman Plumber in Texas or another state with at least 8,000 hours working at the trade and must have held the Journeyman license for at least
  - one (1) year, and have successfully completed a training program approved by the United States Department of Labor Office of Apprenticeship, or
  - one (1) year, if you meet all current requirements and are applying prior to January 1, 2010, or
  - four (4) years, if you meet all current requirements and are applying on or after January 1, 2010, or
  - hold a current Master Plumber license in another state with at least 8,000 hours working at the trade.
- If a training program approved by the United States Department of Labor Office of Apprenticeship has been completed, applicant must send a copy of the official certificate of completion.
- If licensed in another state, applicant must submit a letter on official letterhead from that state licensing authority stating that the individual has a valid Journeyman or Master Plumber License from that state. The letter must also include the length of time the license has been held, whether or not the license is renewable, and whether or not the person has any complaints or disciplinary actions against them in that jurisdiction.
- Must have a high school diploma or General Equivalency Diploma (GED). A copy of the diploma or GED must be submitted with the application.
- Must submit proof that the applicant is a citizen or national of the United States, or an alien lawfully admitted to the United States for permanent residence, or an alien authorized to work lawfully in the United States.
- Must submit a legible copy of current photographic identification issued by the State of Texas or another state or jurisdiction.
- Must submit non-refundable Master Plumber Examination application fee (\$175).

### **An overview of the Master Plumber examination, an explanation of how to prepare for the examination and sample questions** are provided in detail in the:

- **Master Plumber Examination Review Course** and may be downloaded free of charge at [www.tsbpe.state.tx.us](http://www.tsbpe.state.tx.us) under “Applications and Forms.”

### **Your Identity Will be Verified:**

Current (not expired) photographic identification, such as a driver’s license or state issued identification, will be required from the applicant on the day of the examination and must be verified before the examination begins.

**Training Periods for Examination Failures:** Board Rule Sec. 363.9 requires the following training periods for any examination failure (all or part): (1) First failure: a 30-day training period, (2) Second failure: a 60-day training period, (3) Third and subsequent failures: a 90-day training period.

**Americans with Disabilities Act:** The TSBPE offers reasonable accommodations for persons taking the examination, as required by the Americans With Disabilities Act. If you require special accommodations, please make such requests in writing and submit with your application for examination.

**Equal Opportunity Statement:** The Texas State Board of Plumbing Examiners does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

**MASTER PLUMBER EXAMINATION APPLICATION**

Revised September 2010

1. Date \_\_\_\_\_ ► Incomplete applications expire one year from receipt. See instructions in #10, below.
2. Last name (Print) \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_
3. Mailing address \_\_\_\_\_ City \_\_\_\_\_
4. State \_\_\_\_\_ Zip Code \_\_\_\_\_ Date of birth \_\_\_\_\_ Age \_\_\_\_\_
5. Driver's License/ID No. \_\_\_\_\_ Social Security No. \_\_\_\_\_  
*Disclosure of your social security number is required. Your social security number is being solicited pursuant to Texas Family Code Section 231.302 for use by the state's Title IV-D agency to assist in the administration of laws relating to child support enforcement under 42 U.S. C Sections 601-617 and 651-669.*
6. Texas Plumber License # \_\_\_\_\_ or Out-of-State License # \_\_\_\_\_ issued by State of \_\_\_\_\_
7. Home Tel. # \_\_\_\_\_ Mobile Tel. # \_\_\_\_\_ Email \_\_\_\_\_
8. Employed by \_\_\_\_\_ Employer Tel. # \_\_\_\_\_

**9. Have you ever been convicted of a felony in this state or any other state?**  
**Yes  or No**  If you answer yes to this question, you must submit a Supplemental Criminal History Information Form and all documentation listed on page 2 of the Form with this application. The Supplemental Criminal History Information Form is available on the TSBPE website at [www.tsbpe.state.tx.us](http://www.tsbpe.state.tx.us) (under Application and Forms).

**10. Check the following boxes as you include the items which must be submitted with this application in order for the application to be considered complete and be processed.**

- Non-refundable examination fee of \$175 (cashier's check, money order, or personal or company check).
- Copy of high school diploma or General Equivalency Diploma (GED).
- Proof that the applicant is a citizen or national of the United States, or an alien lawfully admitted to the United States for permanent residence, or an alien authorized to work lawfully in the United States. Applicable proof includes any of the following: (1) a certified copy of your birth certificate issued by a city/county/state/federal certifying authority (if born in the United States); or (2) a certified copy of your Consular Report of Birth (if born abroad to a U.S. citizen/parent); or (3) a legible copy of both sides of your Certificate of Naturalization or Certificate of Citizenship (if a naturalized U.S. citizen); or (4) a legible copy of both sides of the U.S. Immigration and Naturalization Service document evidencing your current status (if a permanent resident alien or an alien authorized to work lawfully in the United States, or any other status). Foreign birth certificates are not accepted.
- Legible copy of current photographic identification issued by the State of Texas or another state or jurisdiction.
- Supplemental Criminal History Information Form and required documents (if you answered "yes" to #9).
- If licensed in another state, submit official verification letter from the agency which issued the license.
- Copy of official certificate of completion of a training program approved by the United States Department of Labor Office of Apprenticeship, if applicable. (See page listing minimum requirements.)

**11. BY SIGNING BELOW, I TESTIFY THAT I UNDERSTAND THAT SUBMITTING ANY FALSE INFORMATION TO THE BOARD IS A CRIMINAL OFFENSE AND WILL ALSO RESULT IN DISCIPLINARY ACTION, UP TO AND INCLUDING REVOCATION OF MY PLUMBING LICENSE OR REGISTRATION AND AN ADMINISTRATIVE PENALTY UP TO \$5,000.00.**

\_\_\_\_\_  
Signature of applicant

XX

**TSBPE USE ONLY**

Fee \_\_\_\_\_ File No. \_\_\_\_\_

1. SCHED: \_\_\_\_\_ [ ] 2. SCHED: \_\_\_\_\_ [ ] 3. SCHED: \_\_\_\_\_ [ ]